

**Initial COBRA  
Notification  
(New Hire)**



PO Box 70168 ♦ Eugene, OR 97401-0110  
 Phone (541) 225-2760 or (877) 355-2760  
 FAX (541) 225-3684  
 E-mail: cobra@manleyserv.com  
 Manleyplan.com

**EMPLOYER INFORMATION**

EMPLOYER NAME		
TELEPHONE #	PREPARED BY (NAME)	DATE

**EMPLOYEE INFORMATION**

EMPLOYEE LAST NAME	FIRST NAME	MIDDLE INITIAL	<input type="checkbox"/> Mr. <input type="checkbox"/> Ms.
EMPLOYEE ADDRESS (STREET)	APT #	CITY	STATE ZIP
<input type="checkbox"/> Male <input type="checkbox"/> Female	SPOUSE/PARTNER NAME		
DEPENDENTS (LIST BELOW)			

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